Fundraising Proposal Form (Appendix A)

Please complete and submit this proposal form to your building principal no less than 30-days prior to the commencement of the fundraiser. Board of Education approval will be needed for all activities that are expected to raise more than $2,000.00.

I am proposing a fundraising event from ________________ to ________________

date    date

to support ____________________________

name of club          school

contact person ____________________________

name          phone

Explain the fundraising activity:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Specify the instructional objective(s) and/or the educational experience that this fundraiser will support:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Explain how the anticipated funds will be exhausted:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Number of students involved:________________ Grade/Subject/Club:________________

Anticipated collection amount:* ________________
*All events over $2,000.00 require Board of Education approval.

Anticipated use of carryover funds if not exhausted:

For each student requiring special accommodations, specify how these needs will be met.

__________________________
Teacher Date

__________________________
Administrator Approval date

__________________________
Superintendent (per BOE) Approval date

Status:

_________ Approved

_________ Not Approved