Fundraising Proposal Form (Appendix A)

Please complete and submit this proposal form to your building principal no less than 30-days prior to the commencement of the fundraiser. Board of Education approval will be needed for all activities that are expected to raise more than $2,000.00.

I am proposing a fundraising event from ______________________ to ______________________

date       date

to support________________________________________

name of club school

contact person_____________________________________

name phone

Explain the fundraising activity:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Specify the instructional objective(s) and/or the educational experience that this fundraiser will support:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Explain how the anticipated funds will be exhausted:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Number of students involved:_________________________ Grade/Subject/Club:_________________________

Anticipated collection amount:*________________________

Form 5069
*All events over $2,000.00 require Board of Education approval.

Anticipated use of carryover funds if not exhausted:

For each student requiring special accommodations, specify how these needs will be met:

Teacher ___________________________

Date ___________________________

Administrator ___________________________

Approval date ___________________________

Superintendent (per BOE) ___________________________

Approval date ___________________________

Status:

_____________Approved

_____________Not Approved